



APPRENTICESHIPS / NVQ'S AND TEACHING

Trowel Operations Level 2	Trowel Operations Level 3
Painting and Decorating Level 2	Painting and Decorating Level 3
Plastering Level 2	Plastering Level 3
Roofing Level 2	Multi Trade
Dry Lining	
A Award (Assessor Award)	V Award (IQA Award)
HSC 2	HSC 3

HEALTH AND SAFETY

Health in Construction	First Aid Awareness	Fire Door Basic	(COSHH) Hazardous Substances
Working at Heights / Fall Arrest Equipment	H&S Refresher Training	(PPE) Personal Protective Equipment	Manual Handling
Abrasive Wheels	Noise & Vibration	Struck by (falling objects/plant machinery)	Managing Safety in Construction or equivalent
Confined Spaces	Lifting Operations	Asbestos	Display Screen Equipment
Safety for Supervisors	Slips, Trips & Falls	Safety for Operatives	Fire Prevention
Safety for Senior Exec or equivalent	Risk Assessments / Method Statements	Safety for Office Based Staff	Health & Safety Management
Risk Management	Risk Assessment	Fire Door Supervisor	

MANAGEMENT SKILLS

Continuous Professional Development	Company Vision, Values & Aims	Budget Setting, Monitoring & Control
Time Management	Stress Management	Change Management
Business Scorecard / Targets	SMART Objective Setting	Creative Thinking
Communication	Equality & Diversity	Coaching & Mentoring
Strategic Leadership	Planning	Performance Management
Effective Meetings	Negotiating, Influencing & Persuading	Delegation
Managing Conflict	Assertiveness	Motivation